GENERAL INSTRUCTIONS

- 1. You are aware that evaluation is the most important process in the actual and correct assessment of the candidates. A small mistake in evaluation may lead to serious problems which may affect the future of the candidates, education system and teaching profession. To avoid mistakes, it is requested that before starting evaluation, you must read and understand the spot evaluation guidelines carefully. **Evaluation is a 10-12 days mission for all of us. Hence, it is necessary that you put in your best efforts in this process.**
- 2. Evaluation is to be done as per instructions provided in the Marking Scheme. It should not be done according to one's own interpretation or any other consideration. Marking Scheme should be strictly adhered to and religiously followed. However, while evaluating, answers which are based on latest information or knowledge and/or are innovative, these may be assessed for their correctness and marks be awarded to them.
- 3. The Head-Examiner must go through the first five answer books evaluated by each evaluator on the first day, to ensure that evaluation has been carried out as per the instructions given in the Marking Scheme. The remaining answer books meant for evaluation shall be given only after ensuring that there is no significant variation in the marking of individual evaluators.
- 4. Evaluators will mark (√) wherever answer is correct. For wrong answer "X" be marked. Evaluators will not put right kind of mark (√) while evaluating which gives an impression that the answer is correct and no marks are awarded. This is the most common mistake which evaluators are committing.
- 5. If a question has parts, please award marks on the right-hand side for each part. Marks awarded for different parts of the question should be then totalled up and written in the left-hand side margin and encircled. This must be followed strictly.
- 6. If a question does not have any parts, marks must be awarded in the left hand margin and encircled. This must also be followed strictly.
- 7. If a student has attempted an extra question, answer of the question deserving more marks should be retained and the other answer scored out.
- 8. No marks are to be deducted for the cumulative effect of an error. It should be penalized only once.
- 9. A full scale of marks 0-80 has to be used. Please do not hesitate to award full marks if the answer deserves it.

- 10. Every examiner has to necessarily do evaluation work for full working hours i.e. 8 hours every day and evaluate 20 answer books per day in main subjects and 25 answer books in other subjects (details are given in the spot guidelines).
- 11. Ensure that you don't make the following common types of errors committed by the Examiner in the past:-
 - Leaving answer or part thereof unassessed in an answer book.
 - Giving more marks for an answer than assigned to it.
 - Wrong totalling of marks awarded for an answer.
 - Wrong transfer of marks from the inside pages of the answer book to the title page.
 - Wrong question wise totalling on the title page.
 - Wrong grand total.
 - Marks in words and figure not tallying.
 - Wrong transfer of marks from the answer book to the online award list.
 - Answers marked as correct, but marks not awarded. (Ensure that the right tick mark (v) is correctly and clearly indicated. It should not merely be a line. Same is with the (X) for an incorrect answer.)
 - Half or a part of the answer marked correct and the rest as wrong, but no marks awarded.
- 12. While evaluating the answer books if the answer is found to be totally incorrect, it should be marked as (X) and awarded zero (0) Marks.
- 13. Any unassessed portion, non-carrying over of marks to the title page or totalling error detected by the candidate shall damage the prestige of all the personnel engaged in the evaluation work as also of the Board. Hence, in order to uphold the prestige of all concerned, it is again reiterated that the instructions be followed meticulously and judiciously.
- 14. The examiners should acquaint themselves with the guidelines given in the 'Guidelines for Spot Evaluation' before starting the actual evaluation.
- 15. Every examiner shall also ensure that all the answers are evaluated, marks carried over to the title page, correctly totalled and written in figures and words.
- 16. The Board permits candidates to obtain photocopy of the Answer Book on request in an RTI application and also separately as a part of the re-evaluation process on payment of the processing charges.

1/1/3 SUGGESTED VALUE POINTS SECTION A: READING COMPREHENSION PASSAGE	
COMPREHENSION PASSAGE	2020
NOTE. No modeled about the deducted for whiteher in more	
NOTE: No mark(s) should be deducted for mistakes in usage grammar, spelling, or word limit. Full marks may be awarded if a stu has been able to identify the core ideas. If a student literally lifts a por of the given passage as an answer to a question, no mark(s) to be dedu for this as long as it is relevant.	ident 12 marks
.1 MCQ (Any Five)	
a) The first green corridor in India was created in	
Ans.(a) (ii) Chennai	1 mark
b) The organisation which is framing a proposal to airlift cadaver organs is	s
Ans.(b) (iii) National Organ and Tissue Transplant Organisation	1 mark
c) The onerous task that the author is talking about in para 1 is	
Ans.(c) (iii) to carry the harvested organ in the shortest possible time	1 mark
d) Most of the people do not go for heart transplant as	
Ans.(d) (iv) the cost is prohibitive	1 mark
e) Most states refer organ transplant cases to big hospitals because	
Ans.(e) (i) they don't have well-trained experts	1 mark
f) Heart retrieved from a body is alive only for hours.	
ans.(f) (iii) four	1 mark
.2 Answer the following questions briefly:	
a) What is a 'green corridor'?	
traditional method of transferring/transporting organs by road / a short trans.(a) cleared and cordoned off by the traffic police / a route for the smooth and st transportation of the harvested organs	
b) Why is smooth transportation of the retrieved organ necessary?	
Ans.(b) A harvested / retrieved organ has a short life / organs have a very preservation time	short 1 mark
What opinion do you form of the Chennai Police with regard to	the
c) transportation of a harvested heart?	
Ans.(c) proved to be very efficient / helpful / caring / responsible / quick / prompt /	/ any 1 mark
Ans.(c) ^r other relevant point	
other relevant point	
d) What does the author mean by 'a few golden hours'? The few hours during which the harvested organ is alive / the time the harvested organ is to be transported and transplanted / short preservation time of the short preservation time the	f the 1 mark
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•		2020
2	NOTE MAKING	8 marks
	Note:	
	• If a student has attempted only summary or only notes, due credit	t
	should be given.	
	• 1 mark allotted for the title is to be given, even if a student has	5
	written the title either in Q2 (a) or Q2 (b).	
	 Content must be divided into headings and sub-headings 	
	The notes provided below are only guidelines. Any other title, main points	
	and sub-points may be accepted if they are indicative of the candidate's	
	understanding of the given passage, and the notes include the main points	
	with suitable and recognizable abbreviations. Complete sentences are not to	
	be accepted as notes.	
	Numbering of points may be indicated in different ways, as long as a	L
	consistent pattern is followed.	
a)	NOTE-MAKING	4 marks
	Distribution of Marks	
	Title	1 mark
	Content (minimum 3 headings and sub-headings, with proper indentation and	2 marks
	notes)	2 mai K5
		1
	Abbreviations/Symbols (with/without key)	1 mark
	Suggested notes:	
	Title: Advantages and Disadvantages of Watching Television / How	
	Television affects lives / Any other relevant title	
	1. Benefits	
	1.1 increases know.	
	1.1.1 of outside world	
	1.1.2 science	
	1.1.3 medicine	
	1.1.4 <u>diff.</u> arts	
	1.2 recreation for old <u>ppl. & patients</u>	
	1.3 informal lang. practice	
	1.4 increases vocab. & helps practise listening	
	1.1 moreuses <u>voeus.</u> et norps praeuse instenning	
	2. Disadvantages	
	2.1 <u>ppl.</u> watch for 6 <u>hrs</u> . or more	
	2.2 students stare at screen for <u>hrs.</u>	
	2.3 negative influence	
	2.4 effect on human brain	
	2.4.1 poor <u>conc.</u>	
	3. Impact	
	3.1 feels life not very exciting	
	3.2 <u>TV</u> more real, life seems boring	
	3.3 depression when can't solve problems	
	4. Violence shown on TV	
	4.1 Children become violent	
	4.2 killings seem normal	
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	Abbreviations: (minimum 4) 1. ppl. – people 2. know. – knowledge 3. & – and 4. diff. – different 5. vocab. – vocabulary 6. lang language 7. hrs. – hours 8. conc. – concentration 9. TV - Television	4 marks
b)	The summary should include all the important points given in the notes. Content Expression	2 marks 2 marks
	SECTION B (WRITING SKILLS) NOTE: The objective of the section on Writing Skills is to test a candidate's writing ability. Hence, expression assumes as much importance as the content of the answer.	
	NOTICE	4 marks
	Format - The format should include: ISSUING AUTHORITY/ NAME OF THE INSTITUTION, the word 'NOTICE', HEADING, DATE, and WRITER'S NAME WITH DESIGNATION. The candidate should not be penalized if he/she has used capital letters for writing a notice within or without a box.	1 mark
	Content	2 marks
	Expression	1 mark
	 An International Book Fair is being held at Pragati Maidan, New Delhi from 7th to 14th February 2020. As Librarian, Goodwill Public School, Maurice Nagar, Delhi, write a notice informing the students about the fair. Give all other necessary details. Suggested value points: what 	2
	 what when where importance of book fairs (optional) any special arrangements made by the school (optional) any other relevant details 	
	(due credit should be given to economy of words)	

	OR	
3	POSTER	4 marks
	Format- The format should include: TITLE, ISSUING AUTHORITY	1 mark
	Content	2 marks
	Expression Catchy phrases; No special marks for colourful presentation; Creativity	1 mark
	Prepare a poster highlighting the dangers of drunk driving advising motorists to abstain from alcohol before taking the wheel.	
	Suggested value points:	
	-dangers of consuming alcohol and driving -chances of fatal accident	
	-financial ruin, effect on job, work, family life	
	-advising to abstain	
	(any other relevant point)	
4	LETTER WRITING	6 marks
	Note: - No marks are to be awarded if only the format is given.	
	Credit should be given for the candidate's creativity in presentation of ideas.	
	Use of both the traditional and the new format is permitted.	
	Mixing of the formats is not permitted.	
	Format	
	1. sender's address	
	2. date	1
	3. receiver's address	1 mark
	4. subject /heading	
	5. salutation	
	6. closing	2 1 .
	Content	3 marks
	Expression grammatical accuracy, appropriate words and spelling 1 mark coherence and relevance of ideas and style 1 mark	2 marks
4	Imagine that you are the Principal, Mayur Public School, Mall Road, Mathura. Write a letter to the Sales Manager, Apsara Publishing House, Mandir Marg, Mathura, placing an order for some books for your school library (minimum 4 titles and number of copies).	
	PLACING ORDER	
	Suggested Value Points	
	- opening remark	
	- titles (at least 4)	
	- number of copies	
	 date of delivery / discount demanded / terms of payment any other relevant point 	
	OR	

4	You are a social worker. You are upset as some reputed schools are admitting as many as 50-60 students in a section just to make extra money. This inappropriate teacher-student ratio adversely affects the academic standards. Write a letter to the Editor, The Nation, Delhi, highlighting this unfair practice. You are Rahul / Rashmi, 41 / 178, Hind Colony, Delhi. LETTER OF COMPLAINT Suggested Value Points - the problem - effects on discipline in the class - effect on teaching-learning process - lack of individual interaction / attention - conclusion (may contain suggestions) (any three)	
5	ARTICLE	10 marks
	Format (Title and Writer's Name)	1 mark
	Content	5 marks
	Expressiongrammatical accuracy, appropriate words and spelling[2 marks]coherence and relevance of ideas and style[2 marks]	4 marks
	 from various fields like sports, films etc. Such advertisements have become a big business. They leave a strong influence on all, but especially on young minds. Write an article in 150-200 words on 'The Impact of Advertisements on the Younger Generation'. You are Rishabh / Ritika. Suggested Value Points: promoted by celebrities advertisements a big business leaves strong influence-especially on young minds any other relevant point 	
	OR	
5	REPORT	10 marks
	Format –Title & By line (writer's name)	1 mark
	Content	5 marks
	Expressiongrammatical accuracy, appropriate words and spelling[2 marks]coherence and relevance of ideas and style[2 marks]	4 marks
	Last week you visited a two-day long youth festival organised by YWCA at Bhopal. Students from all over India participated in it. Programmes included poetry recitation, staging of one-act plays, classical dance recitals etc. There was a perfect atmosphere of national integration. Write a report in 150-200 words on the festival. Emphasize the significance of such festivals in our national life. You are Nalini / Ravindra.	

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	Suggested Value Points:	
	- what	
	- when	
	- where	
	- observation	
	- suggestion	
	Note: Past Tense should be used	
6	DEBATE	10 marks
	NOTE	
	- In case of the stand taken by the candidate / examinee, if the	
	arguments presented are contradictory to the stand taken, deduct	
	only half a mark.	
	- Students' views to be expressed either 'for' or 'against the motion	
	and not a mixed response.	
	- No title is required.	
	1	
	In case a candidate gives a title, no mark to be awarded to it and if a candidate does NOT give a title, no mark to be deducted, either.	
	Format - opening address with taking a stand for or against the topic with	1 mark
	appropriate closure	
	Content	5 marks
	Expression	
	Grammatical accuracy, appropriate words and spelling [2 marks]	4 marks
	coherence and relevance of ideas and style [2 marks]	
	Write a debate either for / against the motion: 'Admission to top-notch	
	institutes guarantees a successful career'.	
	Suggested Value Points:	
	In Favour	
	- worldwide reputation	
	- good teaching atmosphere, well-qualified teachers	
	- academic infrastructure of high quality	
	- liaison with foreign universities	
	- faculty exchange-better and wider exposure	
	- big companies approach for placements	
	- any other relevant point	
	(any 3 points)	
	Against	
	- success in career depends on individual merit, not much on institute	
	- head hunters not easily influenced by the big name institutes but merit	
	- skills required for any career / profession	
	- any other relevant point	
	(any 3 points)	
	OR	

6	SPEECH	10 mark
•	Note:	
	- No title is required.	
	- In case a candidate gives a title, no mark to be awarded to it and if a	
	candidate does NOT give a title, no mark to be deducted, either	
	-	
	Format - opening address , closing	1 mark
	Content	5 marks
	Expression	
	Grammatical accuracy, appropriate words and spelling [2 marks]	4 marks
	coherence and relevance of ideas and style [2 marks]	
	You are Saurabh / Savita, a student of Pinewood School, Shimla. Your school is celebrating 'Save Electricity Week'. You have been asked to deliver a speech in the school assembly. Write the speech in 150-200 words stressing the importance of saving electricity, making some practical suggestions for the same.	
	Suggested Value Points:	
	• importance in life	
	- expensive	
	- increasing consumption causing strain on supply	
	• how to save at home	
	- in the industry	
	- in the agricultural fields	
	- theft to be stopped	
	- loss in transmission	
	- improved infrastructure required	
	- what the gain will be-saving fossil fuels, lower prices, 24-hour availability	
	- any other relevant suggestion (any 2)	
	SECTION C: LITERATURE (TEXT BOOKS)	
	NOTE: The objective of the section on Literature is to test a candidate's ability to understand and interpret the prescribed text through short and long answer type questions. Hence, both content and expression in answers to the given questions deserve equal importance while awarding marks.	
	This question has been designed to test the students' understanding of the	
	text and their ability to interpret, evaluate and respond to the questions	
	based on the given extract. In other words, it attempts to test their reading	8 marks
	comprehension ONLY.	
	RTC Poetry	
	"When Aunt is deadproud and unafraid."	
	Who is the aunt afraid of?	
s.	uncle / her husband / her husband's domination	1 mark
	What do the tigers represent here?	

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Ans.	fearlessness / boldness / bravery / pride	1 mark
iii)	How has Mrs. Jennifer failed in her aim?	
Ans.	even after her death, she is suffering from the pain / torture / has not gained freedom from oppression	1 mark
iv)	Name the figure of speech used in the second line.	
Ans.	Metaphor / pun / personification	1 mark
(b)	RTC Prose "Here I sit, she saidbelieved me when I told them."	
(i)	Who is 'she'? Who is 'he'?	
Ans.	Sophie, Danny Casey	1/2 + 1/2 mark
(ii)	Why did 'she' doubt that 'he' would not come?	, 2 + , 2 main
Ans.	her infatuation for Casey was a result of her fanciful imagination, not based on reality / all a figment of her mind	1 mark
(iii)	When did 'she' realise that 'he' would not come?	
Ans.	when a long time passed / she recalled Geoff's words	1 mark
(iv)	Which word in the passage is opposite in meaning to the word 'certainty'?	
Ans.	doubt	1 mark
8.	Short answer type questions (Any five) Distribution of marks: Content: 1 mark Expression : 1 mark (deduct ¹ / ₂ a mark for two or more grammatical/spelling mistakes)	2 X 5 = 10 marks
(a)	How did the invention of German synthetic indigo affect the peasant- landlord relationship in Champaran?	
Ans.	Landlords obtained agreements from the peasants to pay them compensation in lieu of release from arrangement; arrangements irksome to the peasants; some refused and engaged lawyers; those who had signed wanted their money back	2 marks
(b)	What were the positive qualities of Subbu that the writer admired?	
Ans.	Loyalty / energy / creativity / talented actor / poet / always helpful in most aspects of film production / generous hearted (any two)	2 marks
(c)	How did William Douglas's fear of water start?	
Ans.	-at California beach with father-three or four years old-a great wave knocked him down-buried in water-fear started	2 marks
(d)	Why does the speaker call Shakespeare wicked and the map a bad example?	
Ans.	Shakespeare and map both have no relevance for the slum dwellers / Shakespeare tempts through depiction of life of nobility and maps paint a rosy picture of the world	2 marks
(e)	How has Mr. Lamb kept himself open to everyone?	
Ans.	-no curtains on windows / gates always open / does not want to shut out the world / open to making friends / offers apples, pears and toffees to visitors (any two)	2 marks
(f)	What distracted Bama most on her way back from school?	
Ans.	-an elder of the street; his way of walking carrying a small packet-holding out its string	2 marks

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20 How was Gondwana different from today's world? Describe it. (Journey to	-
the end of the Earth)	
Gondwana- huge land mass existing 650 million years ago; having no human life; climate warmer; had huge variety of flora and fauna; now part of it divided into Indian sub-continent and South America; today a frigid zone	2 marks
Q.9 & 10: These questions have been set to test the students' understanding of the text and their ability to interpret, evaluate and respond to the issues raised therein. Hence no particular answer can be accepted as the only correct answer. All presentations may be accepted as equally correct provided they have been duly supported by the facts drawn from the text. The important thing is that the student should be able to justify his or her viewpoint.Distribution of marks: Content:3 marks 3 marks 3 marks 	
For most women, bangles are dreams in glass but for bangle makers of Firozabad they are a vicious circle that they cannot escape. Describe the vicious circle.	
Suggested Value Points:	
 makers of beautiful bangles live a life of misery working conditions horrible no leader among them to highlight their plight trapped in a vicious circle-sahukars, policemen, middleman and unsympathetic bureaucrats consider their lives their destiny, a god-given lineage 	6 marks
OP	
What are the instances in the story (The Rattrap) that show that the character of the ironmaster is different from that of his daughter in many ways?	
Suggested Value Points:	
 ironmaster-kind, jolly and warm towards the peddler till he learns of his real identity, asks him to leave Edla more persuasive than her father; manages to convince peddler to accompany her to the manor house Edla also compassionate; however empathises with him, prevails upon her father to change his decision 	6 marks
	the end of the Earth) Gondwana-huge land mass existing 650 million years ago; having no human life: climate warmer; had huge variety of flora and fauna; now part of it divided into Indian sub-continent and South America; today a frigid zone Q.9 & 10: These questions have been set to test the students' understanding of the text and their ability to interpret, evaluate and respond to the issues raised therein. Hence no particular answer can be accepted as equally correct provided they have been duly supported by the facts drawn from the text. The important thing is that the student should be able to justify his or her viewpoint. Distribution of marks: Content: 3 marks grammatical accuracy, appropriate words and spelling [1½ marks] coherence and relevance of ideas and style [1½ marks] coherence and relevance of ideas and style [1½ marks] For most women, bangles are dreams in glass but for bangle makers of Firozabad they are a vicious circle that they cannot escape. Describe the vicious circle. Suggested Value Points: - makers of beautiful bangles live a life of misery - working conditions horrible - no leader among them to highlight their plight - trapped in a vicious circle-sahukars, policemen, middleman

10.	While hatred against a member of the enemy country is justifiable, especially during wartime, how did Dr. Sadao rise above such a narrow prejudice?	
Ans.	Suggested Value Points:	
	 Dr. Sadao in a dilemma on finding an injured enemy at his doorstep rises above narrow considerations humanity and integrity prevails does his best to save the POW's life and helps him escape 	6 marks
	OR	
10.	What were the precautions taken for the smooth conduct of the examination in 'Evans Tries An O-level'? Suggested Value Points:	
	 O-level German examination Evans in solitary cell authorities bugged Evans' cell cell thoroughly checked all sharp objects including razor, file etc. removed Stephens kept on duty right outside the cell Mc Leery physically checked / searched Any other relevant point 	6 marks
