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| **Indian School Al Wadi Al Kabir - Syllabus break up for 2014-15** | | | | |
| Class 6  Comp.sc | Week1 | Week2 | Week3 | Week4 |
| **August** | - | Revision (MS-excel)  Highlights of Excel, Data-Types,  Operators-+,-,\*, /.  (1,2,3) | Programs using Operators  (2,3,6) | Functions in Excel  ( Sum,Avg,Max,Min)  (2,3) |
| **September** | Discussion of revision worksheet questions  (2,3) | Summative Exam I | MS-Excel (CHARTS)  \*Column , \*Bar  \*Line , \*Pie  (2,3,6) | Introduction to Text Functions.  (2,3) |
| **October** | Definition of text functions Upper( ),lower( )  right( ), left( ).  (2,3) | Practical Programs using Text functions.  Upper( ),lower( ),right( ),  left( ).  (2,3) | Concatenate( ),fixed( ),  dollar( ),proper( ).  (2,3) | Examples using text functions.  (3,4) |
| **November** | Rept( ),find( ), trim( ).  (2,3) | Software Development Competition  (3,6) | Replace( ), Exact( ), mid( ).  (2,3) | More examples using all the functions.  (3,4,) |
| **December** | Practical Exam  (Charts & Text Functions). | Practical Exam  (Charts & Text Functions). | - | - |
| **January** | MS-Power Point  \*Introduction  (2,3) | Different Views MS-Power Point  \*Normal,\*Slide-sorter,\*Slide master  \*Handout master,\* Notes master.  (2,3) | Definition  \*Slide-transition  \*Animation  (2,3) | Programs -.ppt presentations  \*Hobby/Friends  \*Republic Day  \*festivals (2,3,6) |
| **February** | Revision(Charts,Text functions & powerpoint )  (2,3) | Discussion of Revision worksheet  (Charts,Text functions & powerpoint )  (2,3) | Discussion of Revision worksheet.  (2,3) | Summative Exam II |

**Skills to be Applied are as shown below to be given as subscript for each Topic.**

1. Remembering 2. Understanding 3. Applying 4. Analyzing 5. Evaluating 6. Creating