**INDIAN SCHOOL AL WADI AL KABIR**

DETAILED MONTHLY PLAN 2015-16

Name of the department: Commerce Department Subject: Accountancy-XI

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| Month | No.of weeks  (teaching) | Topic /Lesson discussed in each week | | | |
| 1-week | 2-week | 3-week | 4-week |
| April | 2 Weeks 4 Days |  | Introduction to Accounting   * Accounting objectives, Advantages and Limitations * Types of Accounting information * Users of accounting information and their needs * Basic Accounting terms | Theory base of Accounting   * Fundamental Accounting assumptions * Accounting principles * Double entry system * Basis of accounting * Accounting standards and IFRS   Accounting equation   * Analysis of transactions using accounting equation * Sums on accounting equation | * Sums on Accounting Equation (contd.,) * Rules of Debit and Credit   Vouchers   * Meaning and types of vouchers |
| **May** | 4 Weeks 1 Day | Vouchers (contd.)   * Meaning and types of vouchers * Source documents   Journal   * Books of original entry * Format and recording | Journal contd.,  Cash book   * Simple cash book * Cash book with bank column | Cash book (Contd.,)   * Triple coloumn cash book * Petty cash book | Other Subsidiary Books   * Purchases books * Purchases returns books * Sales books * Sales returns books |
| June | 2 Weeks | * Revision | * 1st Assessment | -------- | ------- |