**INDIAN SCHOOL AL WADI AL KABIR**

 DETAILED MONTHLY PLAN 2016-17

Name of the department: Commerce Department Subject: Accountancy-XI

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| Month | No.of weeks(teaching) | Topic /Lesson discussed in each week |
| 1-week | 2-week | 3-week | 4-week |
| April | 4 Weeks | Introduction to Accounting* Accounting objectives, Advantages and Limitations
 | Introduction to Accounting* Types of Accounting information
* Users of accounting information and their needs
* Basic Accounting terms
 | Theory base of Accounting* Fundamental Accounting assumptions
* Accounting principles
* Double entry system
* Basis of accounting
* Accounting standards and IFRS

Accounting equation* Analysis of transactions using accounting equation
* Sums on accounting equation
 | * Sums on Accounting Equation (contd.,)
* Rules of Debit and Credit

Vouchers* Meaning and types of vouchers
* Source documents
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| **May** | 4 Weeks+3 Days | Journal* Books of original entry
* Format and recording

Ledger* Posting from journal to ledger

Trial Balance* Meaning and Preparation
 | REVISION & UNIT TEST I | REVISION & UNIT TEST I | Cash book* Triple coloumn cash book
* Petty cash book

Other Subsidiary Books * Purchases books
* Sales books
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|  June  |  4 Days | Cash book* Simple Cash Book
 |   Summer Break | Summer Break |  Summer Break |