**INDIAN SCHOOL AL WADI AL KABIR**

**DEPARTMENT OF COMPUTER SCIENCE**

**ACADEMIC YEAR: 2017-2018:**

 **April-Aug**

 **CLASS: II**

|  |  |  |  |
| --- | --- | --- | --- |
| **Month** | **No. of periods** | **Topic** | **Activities** |
| **APRIL**09-4-2017 – 30-04-2017 |  08 | Using the Keyboard (T)Starting with Microsoft word.typing – Enter Key / Caps Lock Key/Numeric Keyboard/arrow keysRelated image | Lab Exercise – Typing sentences given on the board by using different keys on the keyboard.Page no. 88 – Activity on MS - word. |
| **MAY**01-05-2017 – 25-05-2017 |  08 | Using the Mouse (T)To use different tools in MS – Word, for Eg. Select Text/Bold text/underline text/change font/font size. Etc.Image result for COMPUTER MOUSE LABEL | UNIT TEST 1Test paperActivity - Label the mouse (page :53) |
| **JULY**24-07-2017 - 31-06-2017 |  02 | Revision – MS – Word |  |
| **AUGUST**01-08-2017- 31-08-2017 |  08 | **Introduction to Paint** – To get them familiarized with toolbox, color box & Menu bar etc.Use of tools – line tool with options, rectangle, fill, color |  Activity: draw the pictures using paint. (page no. 79) |