**INDIAN SCHOOL AL WADI AL KABIR**

**DEPARTMENT OF COMPUTER SCIENCE**

**ACADEMIC YEAR: 2017-2018: CLASS VII**

**SUBJECT: COMPUTER SCIENCE**

 **ANNUAL SYLLABUS PLAN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month** | **No. of working days/periods** | **Week** | **No. of periods** | **Topic** | **Q.B./work sheet** | **Activities** |
| From | To |
| **July 2017** | 4 Days | 24th July 2017 | 27th July 2017 | 2 | MS EXCEL –Editing & worksheetEntering, Editing ,Working with Ranges |  |  |
| **August 2017** | 5 Days | 30th July2017 | 3rd August 2017 | 2 | Moving, Copying, Deleting, Autofill & creating Custom List. | WORKSHEET |  |
| 5 Days | 6th August April 2017 | 10th August 2017 | 2 | Formatting Worksheet , Adjusting column width, row height,  |  |  |
| 3 Days | 13th August 2017 | 17th August 2017 | 2 | Formatting numbers, aligning cell values. |  |
| 5 Days | 20th August 2017 | 24th August 2017 | 2 | Font settings, border settings, cell shading, Format Painter. | WORKSHEET |
| 5 Days | 27th August 2017 | 31st August 2017 | 2 | Revision – Chapter 1 & 2 |  |  |
| **September****2017** | 3days | 5th September 2017 | 25th September 2017 |  | Revision – Chapter 3,4 & 5Mid Term Examination |  |  |
| 2 days | 27th September 2017 | 28th September 2017 | 2 | Using formulas in MS Excel |  |  |
| **October 2017** | 4 days | 2nd October 2017 | 5th October 2017 | 2 | Arithmetic Operators, Using Auto Sum, Copying Formulas. |  |  |
| 5 days | 8th October 2017 | 12th October 2017 | 2 | Formula errors, Using Functions, Enter a function in a Worksheet, Viewing results & Inserting Functions. |  |  |
| 4 days | 15th October 2017 | 18th October 2017 | 2 | MS PowerPointDifferent types of Views, Working with slides, Inserting, Copying, Deleting, Moving. | WORKSHEET |  |
| 4 days | 22nd October 2017 | 25th October 2017 | 2 | Slide Sorter, Hiding Slides, Custom Show, Creating Hyper links. |  |  |
| **November 2017** | 5 days | 29th October 2017 | 2nd November 2017 | 2 | More on Internet-Searching Information , Sorting. |  |  |
| 5 days | 5th November 2017 | 9th November 2017 | 2 | Net Telephony, Remote Login. |  |  |
| 4 days | 12th November 2017 | 16th November 2017 | 2 | Introduction to HTMLTags, Creating HTML document. | WORKSHEET |  |
| 5 days | 19th November 2017 | 23rd November 2017 | 2 | Viewing HTML document, Viewing Source Code, Text formatting Tags. |  |  |
| 4 days | 27th November 2017 | 30th November 2017 | 2 | Practical Exam |  |  |
| **December 2017** | 5 days  | 3rd December 2017 | 6th December 2017 | 2 | Practical Exam |  |  |
| 5 days  | 10th December 2017 | 14th December 2017 | 2 | POWER POINT |  |  |
| 5 days  | 17th December 2017 | 21st December 2017 | 2 | HTML |  |  |
| **January 2018** | 5 days | 14th January 2018 | 18th January 2018 | 2 | Moving Ahead in Q-BASICIntroduction , Using Commands. | WORKSHEET |  |
| 5 days | 21st January 2018 | 25th January 2018 | 2 | Operators , Relational , Logical & Non Sequential.  |  |  |
| 5 days | 28th January 2018 | 1st February 2018 | 2 | Control Transfer, GOTO, IF-THEN, IF-THEN- ELSE. |  |  |
| **February** **2018** | 5 days | 4th February 2018 | 8th February 2018 | 2 | Loops , FOR – NEXT, WHILE- WEND. |  |  |
| 5 days | 11th February 2018 | 15th February 2018 | 2 | Revision – Chapter 6 & 7 |  |  |
| 5 days | 18th February 2018 | 22nd February 2018 |  | Revision – Chapter 8,9  |  |  |
| 5 days | 25th February 2018 | 1st March 2018 |  | Revision –Q BASIC |  |  |